

****An Equal Opportunity Employer****

APPLICATION FOR EMPLOYMENT

Notice: Applicant should read carefully before filling out any of the questions in this form. Title VII of the Civil Rights Act of 1964, as amended, prohibits discrimination in employment because of race, color, sex, religion, national origin or disability. It is also illegal to discriminate in employment of persons because of age.

INTERVIEW COMMENTS

Date: _____

Name: _____
Last First Mid Int.

Home Phone: _____ Second Phone: _____

Address: _____ Apt.# _____

City: _____ State: _____ Zip: _____

Social Security #: _____ Date Available: _____

Shift Preference: ___ 1st or ___ 2nd (Check One) Can you work overtime if needed? ___ Yes ___ No (Check one)

Own Car? ___ Yes ___ No (Check one) Drivers License #: _____

US Citizen? ___ Yes ___ No (Check one)
If no, please give status: _____

POSITION APPLIED FOR: _____

HOURLY WAGE PREFERRED: \$ _____ MINIMUM ACCEPTABLE HOURLY WAGE: \$ _____

List office and/or machines that you are qualified to operate:	List any specific types of bindery work in which you have experience:

Are you qualified through experience to operate any of the following?

- Light Truck
- Heavy Truck
- Tow Motor
- Forklift

Describe any specialized training or skills: _____

Name of Special Skills License:	State Licensed:	Year Obtained:
*		
*		

* List only licenses which are kept current.

GENERAL INFORMATION

Have you ever been bonded? Yes No (Check one)

Have you ever been refused a bond? Yes No (Check one)

If yes, please explain: _____

Have you ever been convicted of a crime? Yes No (Check one)

If yes, please explain: _____

**Note: A conviction is not an automatic employment disqualifier*

Are you currently on probation? Yes No (Check one)

If yes, please provide the following:

Probation Officer Name: _____

Probation Officer Phone Number: _____

Have you lived at your current address as shown on this application for at least five (5) years? Yes No (Check one)
 If no, please provide all of your places of residence for the last five (5) years:

Dates: From - To	Street Address:	City	State	Zip Code

EDUCATION

High School: (Name & Location)	Years Attended: 1 2 3 4	Major Study:	Graduate?	Degree:
College: (Name & Location)	1 2 3 4			
Technical School: (Name & Location)	1 2 3 4			

In Emergency Notify:	Relationship:	Address, City, State:	Phone:

EMPLOYMENT HISTORY

Dates: From - To	Company: (Name & Address)	Rate of Pay: (Hourly)	Supervisor & Phone Number	Duties:	Reason Left:

Explain any periods of unemployment shown above:

May we contact your present employer? Yes No (Check one)

Relatives and Friends Employed by BindTech, Inc.:

How did you hear about us? (Circle)

Classifieds

Advertisement

Walk-In

Friend

Relative

Other

Please Read: I understand that any falsification, deliberate omission or misrepresentation of any information I have given may result in removal of my application from further consideration, or immediate termination of employment.

Signature _____ Date _____

FOR OFFICE USE ONLY-REFERENCE CHECK RESULTS

Company:	Contact:	Comments

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 Nashville, TN 37211
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